

Syllabus

Course: ENG 100 College English (3)

Delivery: Online and Face to Face

Timetable: September 1 - 26, 2014 / Mondays, Tuesdays And Thursdays

COURSE AIM: Research writing is common in undergraduate and graduate education and important to students' successes as both scholars and practitioners. The course College English is taught in semester one and is compulsory for all new students entering Colbourne College. It allows you to understand about and engage in critical thinking, essay writing and research activities. To demonstrate learning you will write research essays that analyze problems, review appropriate literature, and synthesize what is learnt with your own ideas.

COURSE OUTLINE:

WEEK ONE	Topics	Activities
Lesson One	Essay Writing	<i>Purpose; types; organization</i>
Lesson Two	Essay Writing	<i>Review samplers; discussion</i>
WEEK TWO		
Lesson Three	Essay Writing	<i>Assignment discussion; Writing Exercises</i>
Lesson Four	Research Writing	<i>Purpose and Goals; Review samplers; discussion</i>
WEEK THREE		
Lesson Five	Research Writing	<i>Plagiarism types and examples;</i>
Lesson Six	Research Writing	<i>Summaries, Quotations And Paraphrases</i>
WEEK FOUR		
Lesson Seven	Research Writing	<i>Sample in-text and end of text referencing using Harvard Referencing Style</i>
Lesson Eight	Business Research	<i>Business Research: Purpose And Organization</i>
WEEK FIVE		
Lesson Nine	Business Research & Writing	<i>The Research Proposal</i>
Lesson Ten	Business Research & Writing	<i>Literature Sources; Literature Review; Reporting using proper in-text and end of text citation and the Harvard Referencing</i>
WEEK SIX		
Lesson Eleven	Business Research & Writing	<i>How to gather, collate, analyze, and report data: Quantitative & qualitative methods; Review samplers; discussion</i>
Lesson Twelve	Business Research & Writing	<i>Presentation Techniques Assignment discussion; Writing Exercises</i>

Course Description:

College English is the first course in the freshman year. It is designed to instruct first year students in the methods of logical thinking, critical reading and in the application of these skills to research and writing. The course will help you to develop your critical thinking and the writing and research skills you will need to be successful in college. Focus is placed on your tone and approach as this must reflect your interests as well as those of your audience. The goal is to help you to develop your thinking, critical reading and research and writing skills appropriate to higher education.

To achieve the objectives of the course the Lecturer of the course will:

- Prepare and assign appropriate materials aligned to the course goals and the weekly lesson contents.
- Recommend primary readings for each lesson.
- Prepare four major assignments and weekly instruction and practice for the students in critical reading, reasoning, writing and research skills.

In order to master these skills, you must:

- Attend all lectures.
- Read carefully and critically and evaluate claims, assumptions and arguments.
- Understand the fundamentals of good reasoning (including the nature of deduction, induction, and informal fallacies).
- Be able to distinguish good reasoning from bad reasoning.
- Learn to apply your understanding of good reasoning to what you write.
- Learn to write effective expository prose.
- Learn how to prepare a position paper.
- Complete all assigned research and writing tasks.
- Participate actively in the class.

Learning Outcomes:

- You will develop your ability to write college-level expository prose and research paper by writing four papers to a total of approximately 3600 words.
- You will learn the conventions of Harvard style documentation by incorporating appropriate sources into your work, demonstrating good understanding of academic honesty.
- By exploring the writing process you will demonstrate your essay writing, critical reading and writing, and research skills at college level through use of various creative techniques, serious thinking, reflection, and reconsideration and writing drafts of multiple essay papers reflecting your evolving ideas.

ENG 100 Recommended Resources

Critical Reading and Effective Writing [The Fundamentals of Critical Reading and Effective Writing](#)

Purdue Online Writing Lab <https://owl.english.purdue.edu/owl/section/1/>

Business Research Methods <http://www.ftvs.cuni.cz/hendl/metodologie/introduction-to-research-methods.pdf>

Resources and Assignments for College English are published on the course webpage. Contact your Student Advisor for Access.

How College English is assessed

Four (4) Assignments = $10\% \times 4 = 40\%$

Attendance = 12%

One (1) Final Paper = 36%

Participation = 12%

Class Duration

College English 100

ENG 100 is a prerequisite course. The coursework value is 3 Credits. The course covers one semester of coursework = 45 credit hours to include taught sessions, independent reading and assignments, and assessment periods.

*A one semester course may be delivered on a **4 weeks calendar schedule:***

3 Classes per week = 7.5 hrs X 4 weeks = 30 hours + Organized Reading & Writing + Assessments = 45 Credit hours

*A one semester course may be delivered on a **12 weeks calendar schedule:***

1 Class per week = 2.5 hrs X 12 weeks = 30 hours + Organized Reading & Writing + Assessments = 45 Credit hours