

UNIT 34: OPERATIONS MANAGEMENT IN BUSINESS SCORE SHEET

BUSINESS ASSIGNMENT TASKS:

You are a Business Development Consultant. Your Firm is hired by a small business enterprise that is facing myriads of marketing and organizational problems. Your job as a Business Development Consultant is to analyze the problems in the business, research solutions and/or benchmark good practices. You will then make suitable recommendations for improvements to your clients.

INSTRUCTION TO THE STUDENTS:

- Learning Outcome 2 has individual assignments only.
- These Tasks are Research Assignments. This means that you must use either Secondary and/or Primary research methods to gather evidences to answer each task. You are NOT required to write from prior knowledge. These are Research Tasks.
- Plagiarism is totally unacceptable. You must cite all sources and input the information by paraphrasing, summarising or using direct quotes. A Fail Grade is given where Plagiarism is identified in your work. There are no exceptions.
- Your evidences/findings must be cited using Harvard Referencing Style. E.g. (Samuels, 2015); (Sommers and Hunter, 2014) etc.
- You must use the Four Paragraph Structure in writing: Paragraph 1- Introduction; Paragraph 2- Research Findings; Paragraph 3- Discussion; and Paragraph 4-Recommendations/Conclusion.
- To Pass the unit you MUST Achieve **ALL** the Pass Criteria outlined on the score sheet. You can earn a Higher Grade such as Distinction or Merit by meeting all Pass Criteria and achieving the criteria given on the Higher Grades Score Sheet. You will be given a Referred Grade if you fail to meet ALL Pass Criteria given. Referred Grade means resit. You must resit any AC that you fail. The Score Sheet will identify the specific requirement/s and criteria that you did not meet. See iTutor for the resit fees. You will then make the corrections and resubmit. See the procedures on iTutor to resubmit.
- You SHOULD complete and submit a hardcopy and softcopy on the due dates given. ALL late work attract a fee. This rule is not waived under any circumstances. The softcopy should be sent to: faculty@colbournecollege.com. The hardcopy should be in our office at close of the business day.
- You MUST pay your Tuition on-time with '0' balance outstanding to submit work or sit examinations. This rule is not waived under any circumstances. If you fail to submit on the said deadline due to not having financial clearance you may submit no later than the extended deadline with the Resit fee paid. Failure to submit work on the final or extended deadline will result in a Fail Grade for the entire UNIT. If you Fail the unit you will have to pay to retake the class.
- Read ALL Instructions on this Page and review the Pass, Distinction, Merit and Referred Criteria attached to each Term Paper to meet the criteria and task correctly. Your work should be neatly typed and bonded. Presentation is important and evidence of quality work and good business ethics.
- Remember you **MUST** participate in the Class Online Forum by answering the Lesson Review Questions posted by the Course/Unit Tutor. You are required to Post twice per week and by the latest on Friday. You get 10% of the course grade from participation. You Must Pass the Forum to pass the course/unit.
- **Learning Outcome 2. SUBMISSION DEADLINE: March 2, 2016**

UNIT 34: OPERATIONS MANAGEMENT IN BUSINESS SCORE SHEET

NAME OF STUDENT:

DATE:

Learning Outcome	Students Must Meet ALL The Following Requirements For A PASS Grade	ACHIEVED	
		YES	NO
LO2 Understand the nature and importance of operations management	AC 2.1 Appraise the importance of the ‘Three Es’ to organisations. <i>The Student should carry out this task as a Business Consultant by:</i>		
	1. Using Paragraph One for the defining of the 3 Es: Economy; Efficiency and Effectiveness of operations management.		
	2. Using Paragraph Two for the research findings on: the importance of the three Es to organisations.		
	3. Using Paragraph Three to give reasonable answers based on your research findings and personal analysis – what the importance of the Three E’s are to the organisation advising.		
	4. Using Paragraph Four to make Recommendations or Draw Conclusions. These are directed at the business that you are advising.		
	5. Carrying Out the command in the task: To Appraise which means: “to give an opinion about the value of (something) after carefully examining it”.		
	6. Including at least five (5) themes and perspectives related to your research findings and the content areas from the Course Content in your work: The 3 Es Are: Economy; Efficiency And Effectiveness		
	7. Citing Six (6) or more reliable sources used in your work whether paraphrased, directly quoted or summarized..		
	8. Using Harvard Referencing Style properly.		
	9. Using the Four Paragraph Essay-Writing Structure.		
	10. Acceptable level of College Writing exhibited: Spelling, Punctuation, Grammar, Usage and Sentence Structure.		
11. Meeting the 600 Words Requirements (only 10% more or less can deviate from the instructions).			
A Pass Grade Is Awarded		YES	NO
Name Of Assessor:		Date Of Assessment:	

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NAME OF STUDENT:

DATE:

Learning Outcome	Students Must Meet ALL The Following Requirements For A PASS Grade	ACHIEVED	
		YES	NO
LO2 Understand the nature and importance of operations management	AC 2.2. Assess the impact of the tension between cost minimisation and quality maximisation in organisations. <i>The Student should carry out this task as a Business Consultant by:</i>		
	1. Using Paragraph One to provide brief definitions of the terms: cost minimization and quality maximization .		
	2. Using Paragraph Two for the research findings on: (1) The impacts of cost minimization on the organisation AND (2) The impacts of quality maximization on organisations.		
	3. Using Paragraph Three to make reasonable judgement about: ‘the impact of the tension’ between cost minimisation and quality maximisation in the organisation advising.		
	4. Using Paragraph Four to make Recommendations or Draw Conclusions. These are directed at the business that you are advising.		
	5. Carrying Out the command in the task: To Assess means to: “ Offer a reasoned judgement of the value/standard of the situation based on relevant facts. ”		
	6. Including at least five (5) themes and perspectives related to your research findings and the content areas from the Course Content in your work: (i) Operational efficiency and strategic operations: (ii) Time, resources, budgets; external analysis, e.g. PESTLE; (iii) Links and differences between operations management and strategic planning		
	7. Citing Six (6) or more reliable sources used in your work whether paraphrased, directly quoted or summarized..		
	8. Using Harvard Referencing Style properly.		
	9. Using the Four Paragraph Essay-Writing Structure.		
	10. Acceptable level of College Writing exhibited: Spelling, Punctuation, Grammar, Usage and Sentence Structure.		
	11. Meeting the 600-750 Words Requirements (only 10% more or less can deviate from the instructions).		
12. Linking the answers specific to the Business Case.			
A Pass Grade Is Awarded		YES	NO
Name Of Assessor:		Date Of Assessment:	

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NAME OF STUDENT:

DATE:

Learning Outcome	Students Must Meet ALL The Following Requirements For A PASS Grade	ACHIEVED	
		YES	NO
LO2 Understand the nature and importance of operations management	AC 2.3. Evaluate the significance of the five performance objectives that underpin operations management to organisations <i>The Student should carry out this task as a Business Consultant by:</i>		
	1. Using Paragraph One to provide brief key term definitions of: Performance Objectives .		
	2. Using Paragraph Two for the research findings on: the significance of the five performance objectives that underpin operations management to organisations .		
	3. Using Paragraph Three to consider different factors to make quality judgement about: 'the significance of the five performance objectives that underpin operations management to organisations'.		
	4. Using Paragraph Four to make Recommendations or Draw Conclusions. These are directed at the business that you are advising.		
	5. Carrying Out the command in the task: To Evaluate which means: " Make a qualitative judgement taking into account different factors and using available knowledge/experience/evidence. "		
	6. Including at least five (5) themes and perspectives related to your research findings and the content areas from the Course Content in your work: <ul style="list-style-type: none"> • The five OM performance objectives: (i) cost; (ii) dependability; (iii) flexibility; (iv) quality and speed; (v) internal and external benefits of excelling in each performance objective; • trade-offs between objectives. 		
	7. Citing Six (6) or more reliable sources used in your work whether paraphrased, directly quoted or summarized..		
	8. Using Harvard Referencing Style properly.		
	9. Using the Four Paragraph Essay-Writing Structure.		
	10. Acceptable level of College Writing exhibited: Spelling, Punctuation, Grammar, Usage and Sentence Structure.		
	11. Meeting the 600 Words Requirements (only 10% more or less can deviate from the instructions).		
12. Linking the answers specific to the Business Case.			
A Pass Grade Is Awarded		YES	NO
Name Of Assessor:		Date Of Assessment:	

UNIT 34. Higher Grades Score Sheet

NAME OF STUDENT:

DATE:

GRADE FOR AC #:	To Be Awarded A MERIT Grade students must meet the Pass Grade Criteria and further demonstrate higher ability:	ACHIEVED	
		YES	NO
	1. The B paper is always mechanically correct. The spelling is good, and the punctuation is accurate.		
	2. Some of the sentences may not be elegant, but they are clear, and in them thought follows naturally on thought. It is well organized around one main idea, it presents a worthwhile and interesting idea. That is, the idea is supported by sound evidence presented in a neat and orderly way.		
	3. Ends by keeping the promise that the writer makes in the beginning.		
		A MERIT Grade Is Awarded	
Name Of Assessor:		Date Of Assessment:	
GRADE FOR AC #:	To Be Awarded A DISTINCTION Grade students must meet the Pass Grade Criteria and further demonstrate higher ability:	ACHIEVED	
		YES	NO
	1. Paper is lively, well-paced, interesting, and everything in it seems to fit the theme exactly. Reading the paper, it is clear that the writer cares for his or her ideas, and about the language that carries them. It may have a proofreading error or two, or even a misspelled word, but these errors are the consequence of the normal accidents all good writers encounter.		
	2. Apply the knowledge of subject concepts to the Case effectively.		
	3. Identify, formulate, and solve problems.		
	4. Conduct, Analyze and interpret primary and secondary data effectively using appropriate research tools.		
	5. Use <u>seven or more</u> (combination of) theories, techniques, skills, and modern tools of the practice.		
	6. Recommendations/Conclusions are relevant to the findings, presented with justification.		
		A DISTINCTION Grade Is Awarded	
Name Of Assessor:		Date Of Assessment:	
GRADE FOR AC #:	A REFERRED Grade is awarded because the student has not met the Assessment Criteria (AC) to be awarded a PASS Grade:		
		A REFERRED Grade Is Awarded	
		YES	NO
Name Of Assessor:		Date Of Assessment:	