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# THE AMERICAN INSTITUTE OF MANAGEMENT SCIENCE

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## **BTEC GLOBAL QUALIFICATIONS AND THE TOP-UP DEGREE**



**LEARN MORE**



## PEARSON REGISTRATION AND EXTERNAL FEES

Your External Registration And Examination Fee Covers External Assessment Of Your Work, and award of the Diploma And Transcript directly from Pearson.

### HERE ARE THE STEPS IN THE JOURNEY TO THE DEGREE TOP-UP

1. Students pay Tuition to Colbourne College. See the annual tuition on the tuition page of AIM-USA website for the current price of admission.
2. Students must select different units on each semester until they cover all course units in the program. 20 units for some; 16 for others (L5).
3. One semester is 12 Weeks. One school year is 24 weeks. Example, September - December is one semester. January - April is one semester. May - August is one semester. September - April is one college year. January - August is one college year. May - December is one college year.
4. Colbourne Faculty are first-Markers. To pass a unit, students must earn a pass grade on the different assessment criteria eg. AC 1.1 or P1. See the procedures on all L5&7 Assignment Briefs.
5. To earn the Diploma, students must pass ALL the units on the program. See the Audit Sheets.
6. To be assessed by Pearson and awarded the Diploma, students pay the published external assessment fees to register on the BTEC qualifications for assessment and Diploma. This amount is set by Pearson, paid to Colbourne College, and Colbourne pays the fee to Pearson. See the tuition page of our website for external assessment fees. The process is same as studying at a private/government institution and registering externally for CAPE, CSEC or ACCA.
7. Pearson's' Assessors must evaluate and verify the term-papers before Diploma is approved. Colbourne Faculty does the first marking, but the batch must be reviewed (sampled) and approved by Pearson. Pearson International Standards Verifier (ISV) usually comes in the Summer of each year and conduct the assessment. The process includes reading the term-papers, meeting with the administrators and faculty members to review our documentations, and meeting with students in the batch they are marking.
8. Once the batch is approved, all students entered for the period, can claim their diploma, given they have received at least a pass mark on ALL the core and specialization units, and have no outstanding tuition.
9. Diplomas are awarded at Pass, Merit, or Distinction, based on your grades on individual units.
10. Usually after Colbourne College has entered your final grades on Pearson's website it takes about 4 weeks for the requested Diplomas to be received at Colbourne College.
11. Grades and Diplomas are usually with-held from students with outstanding tuition.
12. All future transcripts are requested directly from Pearson.



## FINAL YEAR DEGREE TOP-UP

1. Pearson BTEC are globally recognized qualifications. Over 8 Million people worldwide have or are currently studying with Pearson.
2. Students with the level 5 Diploma will apply for their preferred university.
3. BTEC Students are granted entry onto final year of nearly ALL UK Universities for the degree top-up.
4. Students seeking to complete final year in the United States will be accepted either on second or third year of the four-year degree based on how many credits the program is assessed at by the NACES evaluation services or university international office.
5. For UK Universities, you must first identify the University that you wish to attend. AIM-USA will assist you in the selection process as there are many factors that you must consider.
6. Next, you will complete the application form. For universities that we have direct relationships with, you may collect the application forms from us. E.g. University Of Northampton - we are officially appointed agents or University Of Worcester - we are accredited by NCC Education as the representative for Worcester on specific program and Colbourne College is an examination Centre for Worcester Examinations for the same awards.
7. Students may complete the degree final year by distant learning or on-campus overseas.
8. Tuition and fees are set and published by the respective universities, and payable to them directly. This excludes Worcester and Northampton whom we may collect tuition on the behalf of and pay on your behalf.
9. Once you complete Colbourne College, you are graduate of this institution and student of your new university. The university directly manages student affairs and other academic issues. This except for University of Worcester. For students studying on the BA Hons Degree (top-up) at Worcester, we deliver limited non-academic support through our partnership with NCC.
10. If you study distant learning, you can still graduate overseas at the official graduation ceremony.
11. Students on final year or in this year's graduating cohorts at:

- **BACHELORS DEGREE**

Worcester in 2016 - 2017 are: Samantha Brown, Donna Minott, Sasha-Lee Sommers, Chris-Ann Hunter, Meyown Palmer, Aneika Johns, Roshel Morrison, and Venecia Edwards.  
Monroe College: Sara Lyn-Cook\*, and Tressanne Rhooms.

- **MASTERS DEGREE**

**Northampton (MBA Top-Up) 2017 - 2018:** Sasha-Lee Sommers, Chris-Ann Hunter, Keneshia Nurse, Soshanya Powell, and Petronia Roberts-Parsley.

**Worcester (MBA Top-Up):** Kadean Smith (Start Date: January 2018)



## **DEGREE TOP-UP IN THE UNITED STATES**

1. Students with BTEC Qualifications are also granted advanced placements onto US Universities.
2. By going to the International Students page of the University that you wish to attend, you will see the equivalency services that the institution recommends you submit the Diploma to assess the total credits for the degree top-up.
3. From previous equivalency done, each of the BTEC L5 units in the program areas that we teach are given 4 credits. Thus, if you are doing 16 - 20 Units you will transfer maximum 80 Credits - for third year placement OR minimum 64 Credits for second year placement.
4. Students on student visas are allowed one full year of stay (conditionally) at end of the study in the US. They may begin working after the first school year (8 months) of school. Students may seek to work with employers who are willing to sponsor their H1-B Visa. H1B Visas are up to seven (7) years with the possibility of applying for a green card. See more information on the foreign student page of our website. The source are externally links to the US Department of State.

### **IMPORTANT:**

1. Do not consider yourself registered with Pearson, until you have paid external assessment fees. You can do this upon entry or no later than the first semester of your final year if you are a prior learning candidate.
2. Do not considered yourself registered with the university until you apply and are accepted.

### **NOTE:**

For the degree top-up year, the universities will require some or all the following for acceptance:

1. Application Form.
2. Application Fee. For distant learning, Northampton and Worcester have no application fees.
3. Copy of your BTEC Diploma.
4. Transcript.
5. Credit equivalency from a specific or any NACES credit evaluation services (USA & Canada).
6. Personal Essay.
7. Ability To Finance the program

### **There are '0' Barrier to you passing this course with good grades, and transferring to final year, if you only:**

1. Attend freshmen orientation and referencing and research writing sessions, prioritize your time, read the recommended resources, dialogue frequently with your tutors and teamsters, engage critical thinking and effectively contextualize what you have learnt to produce acceptable work.
2. Stay Focused on what is important, knowledge empowers and liberates
3. Earn least a Pass grade on each unit,
4. Manage your financial obligations, and
5. Let us do the rest.

## Summary

Colbourne College is a private school registered by the Ministry Of Education In Jamaica. Your admission to Colbourne College grants you access to tutorage in preparation for BTEC assessments. Your separate payment of Pearson Registration Fee enables you access to having your term-papers be second-marked / evaluated by Pearson. Once the batch has met the standards, and you have passed ALL your units, you will be awarded the diploma which is globally accepted. You will advance to final year of university on the Degree Top-up by applying to a university of your choice and meeting the above communicated requirements set by the university. AIM-USA will assist you through the process.

Thus, for each stage of your residence here you move through three independent processes: 1) admission to Colbourne College, 2) payment for the registration for assessment with Pearson and for the Diploma award; and 3) application and acceptance onto the final years of the university that you choose to attend.

There are many important factors to consider, so please read the enclosed document, and ask the right questions to engender understanding of the benefits of the globally accepted BTEC qualifications and how it will meet your career and continuing learning needs.

Colbourne College is focused on building a knowledge community of effective teachers and learners, and helping you to maximize your potential and succeed, but you must play your part

**So, Aim, Study, Work Hard, And Succeed!**

Would you like to Apply now on one of our globally recognized BTEC program? AND/ OR Work for us a new student recruiter? We are always looking for extra-ordinary team-members to join our information and recruitment team.

## **To Attend A Bi-Monthly Information And Recruitment Session:**

**Phone Us:** 1-800-981-2810 / 786-923-1480

**Messages Or Voice Note us on WhatsApp:** 954-849-5468

**Apply Through Our Website:** [www.studyaimusa.org](http://www.studyaimusa.org)

**Email Us:** admission@studyaimusa.org

